

Associate Instructor Application for the NAS Department

Graduate Students may use this form to apply for available Associate Instructor positions in the Native American Studies Department. Available AI positions and deadlines will be announced by the Graduate Program Coordinator, Monica Shiel. Please note that you must reapply every year and applications received after the deadline will be considered on an as need basis. Please submit all applications and questions to the Graduate Program Coordinator via email, mashiell@ucdavis.edu.

Student Name		Student ID	UCD Email
Graduate Program		Degree Sought	Year/Quarter of Admission
Advance to Candidacy (Yes/No)	Date Advanced to Candidacy		Phone

Academic History & Experience

Colleges Attended	Major	Degree Awarded	Year Awarded

Previous AI or teaching experiences. Please include dates.

Eligibility

Please see Graduate Studies for complete eligibility and restriction information: <https://grad.ucdavis.edu/student-employment>

Do you have 30 graduate units or Master's Degree & one year teach experience or equivalent?	
A 3.00 GPA is required for all graduate students serving as associate instructors. Graduate GPA:	
Graduate students may work 15 academic quarters in teaching titles (18 max by exception). Summer appointments are excluded from these limits. Please indicate number of quarters you have held an academic appointment (TA, Reader, and/or AI).	
OGS requires all graduate students, <i>except those with an undergraduate degree from an institution where English is the sole language of instruction</i> , to demonstrate oral English proficiency before they are appointed to Associate Instructor positions. Please indicate which test (TOEFL/IELTS/TOEP) you have taken, along with date & score.	
Must provide evidence of employment eligibility (US Citizen, lawful Permanent Resident, eligible Visa status (J1, F1), Deferred Action for Childhood Arrivals (DACA))	

Applying to Associate Instructor Positions

Associate Instructor are generally 50% appointments, except where indicated. This position is assigned to a graduate student who is temporarily employed as the instructor of an entire lower division course. An AI may instruct an upper division course, but only on the basis of a petition for exception to policy which has been approved by *Academic Senate Committee on Courses*. Master's degree or completion of 30 units of graduate work and one year teaching experience, including any time served as a TA are required to hold an AI position. Salaries and wages are determined by the contractual agreement between the International Union, United Automobile, Aerospace and Agricultural Implement Workers of America (UAW) and the University of California as outlined in Article 29 – Wages of the BX. For more information, [click here](#).

Please indicate which quarters you wish to apply for

Fall Quarter: Winter Quarter: Spring Quarter:
Summer Session I:
Summer Session II:

Indicate which positions you wish to apply for. Please rank your list to indicate your teaching preferences.

Rank	Course

Please supply name, email, and telephone for three references here

Supplemental Information

Along with this application, please submit your most recent resume/CV, and a cover letter addressed to the Department Chair addressing the following: your interest and qualifications for the course(s) you are applying for, your research/dissertation interests, and name of major professor.

TO APPLY: Email a copy of this application and all supplemental documents listed above in a SINGLE PDF to mashiel@ucdavis.edu for review by the Native American Studies Department AI Selection Committee.

Certification

I certify that all statements made are true. Complete, and correct to the best of my knowledge and belief and are made in good faith. I also understand that if I receive an Associate Instructor position, that I must be available to work throughout the entire period of the quarter or until all responsibilities have been completed.

Signature Date

The University of California does not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, disability, age, veterans status, medical condition, ancestry, or marital status. The University of California is an affirmative action/equal opportunity employer. Inquires regarding the University's equal opportunity policies may be directed to the vice Chancellor of Academic Affairs and Affirmative Action Office.